

DERS BİLGİLERİ						
Müfredat Yılı	Ders Adı	Kodu	Yarıyıl	T+U Saat	Kredi	AKTS
2013-2014 GÜZ	İNGA1	101	GÜZ	4+0	4	4

Ön Koşul Dersleri
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<b>Dersin Dili</b>	İNGİLİZCE
<b>Dersin Seviyesi</b>	A1 BAŞLANGIÇ SEVİYESİ
<b>Dersin Türü</b>	ZORUNLU DERS
<b>Bölüm/Program Koordinatörü</b>	YABANCI DİLLER BÖLÜMÜ / FULYA KİNCAL
<b>Dersi Verenler</b>	FULYA KİNCAL
<b>Dersin Yardımcıları</b>	-
<b>Dersin Amacı</b>	Bu derste öğrenciye somut ihtiyaçları dile getiren günlük hayattaki alışıldık ifadeleri ve basit cümleleri anlayabilme ve bunlarla kendini ifade edebilme; kendini ve başkalarını tanıtabilme, başka insanların kişisel bilgilerine yönelik sorular sorabilme ve bu türden sorulara yanıt verebilme; konuştuğu kişilerin yavaş ve anlaşılır konuşmaları ve yardıma hazır olmaları halinde basit şekilde anlaşabilme becerilerinin kazandırılması amaçlanmaktadır.
<b>Dersin İçeriği</b>	The verb "to be"; Possession; Present Simple; The time; Object pronouns; Expressing existence; Prepositions; Past Simple; Expressing ability; Requests and offers; Present Continuous; Everyday things; Countries and cities; Jobs; Personal information; The family; Describing people; Sports, food, drinks; Languages and nationalities; Adverbs of frequency; Words that go together; Adjectives; Rooms in a house; Furniture; Irregular verbs; Sports and leisure; Adverbs; Food; Colors; Clothes

Dersin Öğrenme Çıktıları	Öğretim Yöntemleri	Ölçme Yöntemleri
DİNLEME: Kendisi, ailesi ve yakın çevresi ile ilgili duyduğu tanıdık sözcükleri ve çok temel kalıpları yeniden ifade edebilme.	Cd çalar ile desteklenmiş öğrenci merkezli ders anlatımı	En az 1 Ara Sınav (Vize) ve 1 Yıl Sonu Sınavı (Final) zorunluluğuna ek olarak 2 kısa ara sınav(quiz).
OKUMA: Katalog, duyuru ya da afiş gibi yazılı metinlerdeki bildik adları, sözcükleri ve çok basit tümceleri açıklayabilme.	Yansı, hikâye kitabı ve sunumlar ile desteklenmiş öğrenci merkezli ders anlatımı	En az 1 Ara Sınav (Vize) ve 1 Yıl Sonu Sınavı (Final) zorunluluğuna ek olarak 2 kısa ara sınav(quiz).
KARŞILIKLI KONUŞMA: O anki gereksinime ya da çok bildik konulara ilişkin alanlarda basit sorular sorup cevap verebilme.	Yansı ve sunumlar ile desteklenmiş öğrenci merkezli ders anlatımı	En az 1 Ara Sınav (Vize) ve 1 Yıl Sonu Sınavı (Final) zorunluluğuna ek olarak 2 kısa ara sınav(quiz).

SÖZLÜ ANLATIM: Yaşadığı yeri ve tanıdığı insanları betimlemek için basit kalıpları ve tümceleri kullanabilme.	Yansı ve sunumlar ile desteklenmiş öğrenci merkezli ders anlatımı	En az 1 Ara Sınav (Vize) ve 1 Yıl Sonu Sınavı (Final) zorunluluğuna ek olarak 2 kısa ara sınav(quiz).
YAZILI ANLATIM: Kısa ve basit tümcelerle kartpostal gibi metinler yazabilme.	Yansı ve sunumlar ile desteklenmiş öğrenci merkezli ders anlatımı	En az 1 Ara Sınav (Vize) ve 1 Yıl Sonu Sınavı (Final) zorunluluğuna ek olarak 2 kısa ara sınav(quiz).
YAZILI ANLATIM: Kişisel bilgi içeren formları doldurabilme	Yansı ve sunumlar ile desteklenmiş öğrenci merkezli ders anlatımı	En az 1 Ara Sınav (Vize) ve 1 Yıl Sonu Sınavı (Final) zorunluluğuna ek olarak 2 kısa ara sınav(quiz).

<b>Öğretim Yöntemleri:</b>	Yansı, cd çalar ve sunumlar ile desteklenmiş öğrenci merkezli ders anlatımı
<b>Ölçme Yöntemleri:</b>	En az 1 Ara Sınav (Vize) ve 1 Yıl Sonu Sınavı (Final) zorunluluğuna ek olarak 2 kısa ara sınav(quiz).

<b>DERS AKIŞI</b>		
<b>Hafta</b>	<b>Konular</b>	<b>Ön Hazırlık</b>
1	"am/is/are; my/your; This is..."	Ders Kitabı/Çalışma Kitabı
2	"am/is/are; he/she/they - his/her; Questions"	Ders Kitabı/Çalışma Kitabı
3	"am/is/are; Negatives, questions, and short answers"	Ders Kitabı/Çalışma Kitabı
4	"Possessive adjectives; possessive 's; have/has; Questions and answers"	Ders Kitabı/Çalışma Kitabı
5	"Present Simple; I/you/they; a/an"	Ders Kitabı/Çalışma Kitabı
6	"The Time; Present Simple; he/she/it; Questions and negatives"	Ders Kitabı/Çalışma Kitabı
7	"Object pronouns; this/that; Questions and answers"	Ders Kitabı/Çalışma Kitabı
8	"there is/there are, any; Prepositions"	Ders Kitabı/Çalışma Kitabı
9	Ara sınav	Ders Kitabı/Çalışma Kitabı
10	"Saying years; was/were born; Past Simple - irregular verbs"	Ders Kitabı/Çalışma Kitabı
11	"Past Simple - regular and irregular; Questions and negatives; Short answers"	Ders Kitabı/Çalışma Kitabı
12	"can/can't;	Ders Kitabı/Çalışma

	Requests and offers"	Kitabı
13	want, like, and would like	Ders Kitabı/Çalışma Kitabı
14	"Present Simple and Present Continuous; Questions and negatives"	Ders Kitabı/Çalışma Kitabı
15	"Present Simple and Present Continuous; Questions and negatives"	Ders Kitabı/Çalışma Kitabı

#### KAYNAKLAR

**Ders Notu** Soars, Liz and John. New Headway Beginner Student's Book. Oxford: Oxford University Press, 2000. Print.

**Diğer Kaynaklar** Workbook, dictionary, Audio Cd

#### MATERYAL PAYLAŞIMI

**Dokümanlar** Personel Web Sitesi

**Ödevler** Personel Web Sitesi

**Sınavlar** Personel Web Sitesi

#### DEĞERLENDİRME SİSTEMİ

YARIYIL İÇİ ÇALIŞMALARI	SAYISI	KATKI YÜZDESİ
Ara Sınav	1	%30
PERFORMANS Ödevi	-	-
Kısa Sınav	2	%20
<b>Toplam</b>	3	%50
<b>Yıl içinin Başarıya Oranı</b>	-	%50
<b>Finalin Başarıya Oranı</b>	-	%50
<b>Toplam</b>	-	%100

**DERS KATEGORİSİ**

Sosyal Bilimler

%100

<b>DERSİN PROGRAM ÇIKTILARINA KATKISI</b>						
No	Program Öğrenme Çıktıları	Katkı Düzeyi				
		1	2	3	4	5
1	Banka ve sigorta sektörünün çalışma kurallarını belirleyen yasal mevzuat bilgisine sahip olabilme.					
2	Bankacılık ve sigortacılık uygulamalarının alt yapısı hakkında bilgiye sahip olabilme					
3	Bankacılık ve Sigortacılıkla ilgili bilgisayar ve program teknolojisinde yenilikleri izleyebilme					
4	Makro ve mikro boyutta ekonomi bilgisine sahip olabilme					
5	Bankaların ve sigorta şirketlerinin ürün ve hizmet ile ilgili bilgi ve donanımına sahip olabilme					
6	İş yaşamında ve iş ilişkilerinde meslek etiğine ve sosyal sorumluluk anlayışına sahip olabilme					
7	Bankacılık ve sigortacılık alanında yenilikleri takip edebilecek ve meslektaşları ile iletişim kurabilecek düzeyde mesleki yabancı dil bilgisine sahip olabilme				x	
8	Atatürk İlkeleri ve İnkılapları ve Türkçeyi kullanma konusunda yeterli bilgiye sahip olabilme					
9	Kişisel düşünce ve karar verme yeteneklerine sahip olabilme					
10	Bankacılık ve sigortacılık alanında karşılaşılan problemleri analiz edebilme ve araştırmaya dayalı öneriler geliştirebilme.					

<b>AKTS / İŞ YÜKÜ TABLOSU</b>			
Etkinlik	SAYISI	Süresi (Saat)	Toplam İş Yüğü (Saat)
Ders Süresi (Sınav haftası dahildir: 15x toplam ders saati)	15	4	60
Sınıf Dışı Ders Çalışma Süresi(Ön çalışma, pekiştirme)	15	3	45
Ara Sınav	1	1	1
Kısa Sınav	2	1	2
Ödev(ler)/Seminer(ler)	11	1	11
Uygulama (Lab., Atölye, Arazi,... Raporları)	-	-	-
Diğer (.....)	-	-	-
Yarıyıl sonu sınavı	1	1	1

<b>Toplam İş Yüğü</b>	120
<b>Toplam İş Yüğü / 30 (s)</b>	4
<b>Dersin AKTS Kredisi</b>	4

		Course Information				
Year of Curriculum	Course Title	Code	Semester	L+P Hour	Credits	ECTS
2013-2014	ENGA1	101	AUTUMN	4+0	4	4

<b>Prerequisites</b>	-
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<b>Language of Instruction</b>	ENGLISH
<b>Course Level</b>	BASIC USER A1 (BEGINNER)
<b>Course Type</b>	COMPULSORY
<b>Department/Program Coordinator</b>	DEPARTMENT OF ENGLISH / FULYA KİNCAL
<b>Instructors</b>	FULYA KİNCAL
<b>Assistants</b>	-
<b>Goals</b>	This course aims to provide students with sufficient skills to understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type; to introduce themselves and others and ask and answer questions about personal details such as where they live, people they know and things they have; and to interact in a simple way provided the other person talks slowly and clearly and is prepared to help.
<b>Content</b>	The verb "to be"; Possession; Present Simple; The time; Object pronouns; Expressing existence; Prepositions; Past Simple; Expressing ability; Requests and offers; Present Continuous; Everyday things; Countries and cities; Jobs; Personal information; The family; Describing people; Sports, food, drinks; Languages and nationalities; Adverbs of frequency; Words that go together; Adjectives; Rooms in a house; Furniture; Irregular verbs; Sports and leisure; Adverbs; Food; Colors; Clothes

Learning Outcomes	Teaching Methods	Assessment Methods
LISTENING: Students will be able to restate the familiar words and very basic phrases they hear concerning themselves, their family and immediate concrete surroundings.	At the center of the learning process and the framework itself is the learner. It is important that learners understand what the framework means to them so that they can use self-assessment and learner autonomy to become more effective learners inside and outside the classroom.	In addition to at least one in-term exam and one final exam, two(2) quizzes.
READING: Students will be able to explain	At the center of the learning process and the framework itself is the learner. It is important that learners understand what the	In addition to at least one in-

familiar names, words and very simple sentences, for example on notices and posters or in catalogs.	framework means to them so that they can use self-assessment and learner autonomy to become more effective learners inside and outside the classroom.	term exam and one final exam, two(2) quizzes.
<b>SPOKEN INTERACTION:</b> Students will be able to ask and answer simple questions in areas of immediate need or on very familiar topics.	At the center of the learning process and the framework itself is the learner. It is important that learners understand what the framework means to them so that they can use self-assessment and learner autonomy to become more effective learners inside and outside the classroom.	In addition to at least one in-term exam and one final exam, two(2) quizzes.
<b>SPOKEN PRODUCTION:</b> Students will be able to use simple phrases and sentences to describe where they live and people they know.	At the center of the learning process and the framework itself is the learner. It is important that learners understand what the framework means to them so that they can use self-assessment and learner autonomy to become more effective learners inside and outside the classroom.	In addition to at least one in-term exam and one final exam, two(2) quizzes.
<b>WRITING:</b> Students will be able to write a short, simple texts such as postcards.	At the center of the learning process and the framework itself is the learner. It is important that learners understand what the framework means to them so that they can use self-assessment and learner autonomy to become more effective learners inside and outside the classroom.	In addition to at least one in-term exam and one final exam, two (2) quizzes.
<b>WRITING:</b> Students will be able to fill in forms with personal details	At the center of the learning process and the framework itself is the learner. It is important that learners understand what the framework means to them so that they can use self-assessment and learner autonomy to become more effective learners inside and outside the classroom.	In addition to at least one in-term exam and one final exam, two (2) quizzes.

<b>Teaching Methods:</b>	At the center of the learning process and the framework itself is the learner. It is important that learners understand what the framework means to them so that they can use self-assessment and learner autonomy to become more effective learners inside and outside the classroom.
<b>Assessment Methods:</b>	In addition to at least one in-term exam and one final exam, two (2) quizzes.

<b>COURSE CONTENT</b>		
<b>Week</b>	<b>Topics</b>	<b>Study Materials</b>
1	"am/is/are; my/your;	Course book/workbook

	This is..."	
2	"am/is/are; he/she/they - his/her; Questions"	Course book/workbook
3	"am/is/are; Negatives, questions, and short answers"	Course book/workbook
4	"Possessive adjectives; possessive 's; have/has; Questions and answers"	Course book/workbook
5	"Present Simple; I/you/they; a/an"	Course book/workbook
6	"The Time; Present Simple; he/she/it; Questions and negatives"	Course book/workbook
7	"Object pronouns; this/that; Questions and answers"	Course book/workbook
8	"there is/there are, any; Prepositions"	Course book/workbook
9	Midterm	Course book/workbook
10	"Saying years; was/were born; Past Simple - irregular verbs"	Course book/workbook
11	"Past Simple - regular and irregular; Questions and negatives; Short answers"	Course book/workbook
12	"can/can't; Requests and offers"	Course book/workbook
13	want, like, and would like	Course book/workbook
14	"Present Simple and Present Continuous; Questions and negatives"	Course book/workbook
15	"Question words revision; Present Continuous for future; Revision of Tenses - past, present, and future"	Course book/workbook

#### RECOMMENDED SOURCES

<b>Textbook</b>	Soars, Liz and John. New Headway Beginner Student's Book. Oxford: Oxford University Press, 2000. Print.
<b>Additional Resources</b>	Workbook, dictionary, Audio Cd

#### MATERIAL SHARING

<b>Documents</b>	Personnel Website
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<b>Assignments</b>	Personnel Website
<b>Exams</b>	Personnel Website

<b>ASSESSMENT</b>		
<b>IN-TERM STUDIES</b>	<b>QUANTITY</b>	<b>PERCENTAGE</b>
In-term	1	%30
Homework	-	-
Quiz(zes)	2	%20
<b>Total</b>	3	%50
<b>Contribution of in-term studies to overall grade</b>		%50
<b>Contribution of final examination to overall grade</b>		%50
<b>Total</b>		%100

<b>COURSE CATEGORY</b>	Social sciences %100
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<b>COURSE'S CONTRIBUTION TO PROGRAM</b>							
No	Program Learning Outcomes	Contribution					
		1	2	3	4	5	
1	Students will have knowledge about the legal legislation governing the working conditions of the banking and insurance sector						
2	Students will have knowledge about the sub-structures of practices used in the banking and insurance sector						
3	Students will be able to follow the recent advancements in program and computer technology concerning the banking and insurance sector.						
4	Students will gain general knowledge of economics at macro and micro levels.						
5	Students will have necessary knowledge about the products and services of banking and insurance companies.						
6	Students will gain knowledge about social responsibility and business ethics in business life and business relations.						
7	Students will gain necessary skills in vocational English to follow the advancements in the banking and insurance sector and communicate with their colleagues.					x	

8	Students will have adequate knowledge on using the Turkish language, Ataturk's principles and history of the Turkish revolution.	
9	Students will have the skills of autonomous thinking and decision making	
10	Students will be able to analyze the problems they encounter in the banking and insurance sector and suggest solutions based on research.	

<b>ECTS ALLOCATED BASED ON STUDENT WORKLOAD BY THE COURSE DESCRIPTION</b>			
Activities	Quantity	Duration (Hour)	Total Workload (Hour)
Course Duration (Including the exam week: 15x Total course hours)	15	4	60
Hours for off-the-classroom study (Pre-study, practice)	15	3	45
Mid-terms	1	1	1
Quiz	2	1	2
Homework(s)/Seminar(s)	11	1	11
Practice (Lab., Workshop, Area,... Reports)	-	-	-
Others (.....)	-	-	-
Final examination	1	1	1
<b>Total Work Load</b>			<b>120</b>
<b>Total Work Load / 30 (h)</b>			<b>4</b>
<b>ECTS Credit of the Course</b>			<b>4</b>